2022 Call for New Projects
& Notice of Proposal Submission Requirements
Release: 8/1/2022

Note: A Call for Renewal Projects was released separately in March 2022.

This Call for Projects advises all potential renewal project applicants of the general requirements that must be met in any project application for consideration of submission to HUD through the River Valleys Continuum of Care (CoC) Local Competition.

The U.S. Department of Housing and Urban Development (HUD) issued its CoC Registration Notice for the FY2022 Continuum of Care Program Competition (FR-6600-N-25) and FY2022 Supplemental to Address Unsheltered and Rural Homelessness (FR-6500-N-25S). River Valleys Continuum of Care (Rochester/Southeast Minnesota CoC, MN-502) has registered as a CoC applicant for HUD Continuum of Care Program competitions.

As a CoC applicant, River Valleys CoC is seeking project applicants for FY2022 funding in the following geographic areas of Minnesota: Blue Earth County, Brown County, Dodge County, Faribault County, Fillmore County, Freeborn County, Goodhue County, Houston County, LeSueur County, Martin County, Mower County, Nicollet County, Olmsted County, Rice County, Sibley County, Steele County, Wabasha County, Waseca County, Watonwan County, Winona County, City of Mankato, and City of Rochester. This does not include the geographic area of Prairie Island Indian Community in Minnesota.

Purpose of the Continuum of Care Program: The Continuum of Care (CoC) Program (24 CFR part 578) is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, states, and local governments to quickly rehouse homeless individuals, families, persons fleeing domestic violence, dating violence, sexual assault, and stalking, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless individuals and families; and to optimize self-sufficiency among those experiencing homelessness.

New Project Notification of Intent to Apply is due by August 17, 2022.

Application submissions in *e-snaps*, the required online application system for the HUD CoC Program national competition, will be due at a date to be determined and dependent on HUD National Competition timelines. Any remaining Local Competition materials described in this document, including notice of intent to consolidate projects, will also be due at that time.

This document and all information for the River Valleys CoC Local Competition is posted on the CoC website at https://www.rivervalleyscoc.org/hud-coc-program-competition.html.

A. Funding Available

Funding is available for new projects through three sources, including two separate HUD CoC Program NOFOs.

1. Special NOFO (FR-6500-N-25S) to Address Unsheltered and Rural Homelessness

Nationwide, funding of approximately $322,000,000 is available through the HUD CoC Program NOFO published June 22, 2022. Per guidelines provided in the Special NOFO, River Valleys CoC is eligible to apply for up to $2,161,545 in projects under the Unsheltered Set-Aside and $1,977,921 under the Rural Set-Aside. All funding is for grant terms of three years except projects that include acquisition, rehabilitation, or construction, which may have different terms as allowed within the NOFO.

2. Regular NOFO (FR-6600-N-25) Continuum of Care Program

Nationwide, funding of approximately $2,794,000,000 is available through the HUD CoC Program NOFO published August 1, 2022. Per HUD guidelines, River Valleys CoC is eligible to apply for $2,393,132 for existing renewal projects and new projects created through reallocation. This amount is called the CoC's Annual Renewal Demand (ARD). The CoC is also eligible to apply for approximately $71,794 for CoC planning, $119,656 in CoC Bonus funds for new projects to serve any eligible population, and approximately $184,700 in Domestic Violence, Dating Violence, Sexual Assault, and Stalking Bonus funds specifically to serve survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless under 24 CFR 578.3. The total potential funding available to the River Valleys CoC region in this NOFO is approximately $2.8 million.

All funding is for grant terms of one year except projects that include acquisition, rehabilitation, or construction, which may have longer terms as allowed within the NOFO. New projects may also be able to request up to an 18-month grant period for the initial award.

3. River Valleys CoC Local Pool Funds

Within River Valleys CoC, funds may be reallocated to new projects from existing projects during the Local Competition. In the FY2022 competition, a minimum of $44,997 is available for new projects serving any eligible population. Grant terms and other requirements set in the Regular NOFO will apply to CoC Local Pool Funds.

B. Threshold Requirements for Applicants and Projects

Applicant and project thresholds apply for the Local Competition and the HUD national CoC Program Competition.

Applicant Eligibility

Eligible project applicants for the CoC Program Competition are, under 24 CFR 578.15, nonprofit organizations, States, local governments, instrumentalities of State and local governments, Indian Tribes, and TDHEs (as defined in Section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103)). For-profit entities are ineligible to apply.

As required in the Code of Federal Regulations (CFR) at 2 CFR 25.200 and 24 CFR Part 5 Subpart K, all applicants for financial assistance must have an active Unique Entity ID (UEID) and have an active registration in the System for Award Management (SAM) (www.sam.gov) before submitting an application.

Per HUD's most recent Notice of Funding Opportunity for Discretionary Programs, applicants must submit application(s) in English and funding requests in U.S. dollars. Applicants must also ensure that the applicant's financial management system is sufficient to meet Federal standards as described at 2 CFR 200.302, resolve any outstanding civil rights matters and outstanding delinquent Federal debt, and disclose all violations of Federal criminal law involving fraud, bribery, or gratuity violations. No award of Federal funds may be made to debarred to suspended applicants or those proposed to be debarred or suspended. False statements made in an application are grounds for denial or termination of an award and possible punishment. Further details and additional rules that apply to applicants selected for award are described in detail on HUD's Funding Opportunity Page (scroll to 2022 and click on Eligibility Requirements for Applicants of HUD Grant Programs).

Project Eligibility & Quality Thresholds

In accordance with the applicable Appropriations Acts for this program, CoCs must make decisions based on how projects improve system performance in the CoC region. As such, projects must meet both eligibility and quality thresholds for the HUD CoC Program national competition as well as the Local Competition. At a minimum, all applicants must ensure that:

- All proposed program participants will be eligible for the program component type selected,
- All information provided in the project application and proposed activities are eligible and consistent with program requirements at 24 CFR 578,
- Each project narrative is fully responsive to the questions being asked and that it meets all the criteria for that question as required by HUD and the local CoC,
- All data provided in various parts of the project application are true and consistent, AND
- All required attachments correspond to those required by the CoC and/or HUD and must contain accurate, complete information dated within the allowable period.

Please review the HUD CoC Program Competition NOFOs and the River Valleys CoC Local Competition Guide for further details.

C. Eligible Project Component Types and Activities

Eligible project components depend on the source of funds for the project, as detailed below. Eligible activities and expenses within each component type are defined in 24 CFR 578 and summarized in the [HUD Exchange Virtual Binders for CoC](#). Some exceptions to allowed expenses are noted below for projects funded under the Special NOFO.

Priorities for project types and geographic service areas within each funding pool are identified in the underlined attached Funding Summary**.**

1. New projects created to implement the CoC Plan to end unsheltered homelessness (Special NOFO, Unsheltered Set-Aside funds).
New projects in this category may be proposed as standalone projects with three-year terms. Eligible new project component types serve participants who qualify as homeless under paragraphs 1 or 4 of 24 CFR 578.3 using Unsheltered Set-Aside funds are:

- Permanent Supportive Housing
- Rapid Rehousing
- Joint Transitional Housing/Rapid Rehousing
- Support Services Only - Coordinated Entry
- Support Services Only - Outreach
- Support Services Only - Other
- HMIS

Costs associated with acquisition, rehabilitation, or new construction of a property are not allowed under the Unsheltered Set-Aside.

2. New projects created to implement the CoC Plan to end rural homelessness (Special NOFO, Rural Set-Aside funds).
New projects in this category may be proposed as standalone projects with three-year terms. Eligible new project component types serve participants who qualify under paragraphs 1, 2, or 4 of 24 CFR 578.3 (and paragraph 3 if CoC is approved to serve persons in this category) using Rural Set-Aside funds are:

- Permanent Supportive Housing
- Rapid Rehousing
- Joint Transitional Housing/Rapid Rehousing
- Support Services Only - Coordinated Entry
- Support Services Only - Outreach
  - Support Services Only - Other
  - HMIS

Some additional service categories are eligible under the Rural Set-Aside, as described in section IV.B.3.e.(2).

3. New projects created from Domestic Violence, Dating Violence, Sexual Assault, and Stalking Bonus (Regular NOFO, DV Bonus funds).

New projects in this category may be proposed as standalone projects or expansions of existing CoC-funded projects, including projects that do not currently and specifically target the populations to be served with these bonus funds. These projects have one-year terms unless otherwise allowed in the NOFO. Eligible new project component types for projects created with DV Bonus funds are:

- Rapid Rehousing (RRH) projects dedicated to serving survivors of domestic violence, dating violence, or stalking that are defined as homeless under paragraph 4 of 24 CFR 578.3
- Joint Transitional/Rapid Rehousing (TH-RRH) projects dedicated to serving survivors of domestic violence, dating violence, or stalking that are defined as homeless under paragraph 4 of 24 CFR 578.3
- Support Services (SSO) Coordinated Entry System project to implement policies, procedures, and practices that equip the CoC's Coordinated Entry System to better meet the needs or survivors of domestic violence, dating violence, or stalking, ONLY with recommendation of the CoC's Coordinated Entry Committee and commitment to enter agreement with the CoC regarding SSO activities

Per HUD guidelines for the DV Bonus funds, new DV Bonus project applications may not request less than $50,000. In addition, victim service providers are required to use or create an Alternate Database comparable to HMIS (Homeless Management Information System) to produce reports for HUD and aggregate unduplicated count data for CoC planning.

4. New projects created from CoC Bonus funds or Reallocated Local Pool funds (Regular NOFO).

New projects in this category may be proposed as standalone projects, expansions of existing CoC-funded projects seeking renewal in the current funding round, or transitions from an existing renewal project to a new project type. These projects have one-year terms unless otherwise allowed in the NOFO. Eligible new project component types for projects created from reallocated funds and CoC Bonus funds are:

- Permanent Supportive Housing for participants who meet qualifications for DedicatedPLUS or chronic homelessness at entry
- Rapid Rehousing for participants who qualify under paragraphs 1, 2, or 4 of 24 CFR 578.3 (or paragraph 3 if CoC is approved to serve persons in this category)
- Joint Transitional Housing/Rapid Rehousing for participants who qualify under paragraphs 1, 2, or 4 of 24 CFR 578.3 (or paragraph 3 if CoC is approved to serve persons in this category)

- Support Services Only - Coordinated Entry for participants who qualify under paragraphs 1, 2, or 4 of 24 CFR 578.3 (or paragraph 3 if CoC is approved to serve persons in this category)
- HMIS

5. New CoC Planning Grant Funds (Regular NOFO)

Only one CoC Planning Grant may be submitted by the Collaborative Applicant for the CoC. The Collaborative Applicant for River Valleys CoC is the Institute for Community Alliances. CoC Planning Grant funds are not included in project ranking and the project does not compete with projects placed on the CoC's list of projects for funding. An estimated $71,794 is available for the CoC Planning project.

D. Matching Funds

HUD homeless program funding through the CoC Program Competition is limited and can provide only a portion of the resources needed to successfully address the needs of homeless families and individuals. HUD requires recipients or subrecipients to use supplemental resources as match to address homeless needs. Documentation of match commitment is required at application.

Under the HEARTH Act, projects funded through the CoC Program competition follow a simplified match requirement that includes both cash and in-kind contributions. All eligible funding costs except leasing (which requires no match) must be matched with no less than a 25% cash or in-kind match. Match must be used for eligible activities as defined by the CoC Program Interim Rule, 24 CFR Part 578, subpart D. Match excludes participant mainstream benefits.

Sources of match strongly encouraged for applicants are: healthcare services, child health and development services, adult education and employment services, and rental assistance from non-CoC sources.

E. Project Applicant Submissions

1. Notice of Intent to Apply

Notification of intent to apply is required for new project applicants. For all applicants, notifications of intent to apply must be submitted before the CoC-established deadline and in accordance with the method or format defined by the CoC.

Submittals & Process
To submit notice of intent to apply, new project applicants must complete the online Notice of Intent form linked on the CoC Local Competition webpage. Once the form is complete, a Google drive folder will be set up for the project to upload documents for review.

Timeline
New Project Intent to Apply notices are due by <u>**4:00pm on Wednesday, August 17, 2022**</u>. Applicants with extenuating circumstances must communicate with the CoC Coordinator as early as possible before the deadline to request an extension. No extension will be allowed beyond noon on Friday, August 19, 2022.

2. Project Application
Project applicants are required to submit project application materials for review For all applicants, application materials must be submitted before the CoC-established deadline and in accordance with the method or format defined by the CoC.

Process
To submit a project application, new project applicants must submit materials to the CoC in two ways. Documents unique to River Valleys CoC review are submitted via upload to a Google Drive folder, set up for applicants upon Notice of Intent to Apply. Documents used for both River Valleys CoC and HUD review are submitted using the online application system called *e-snaps*. NOTE: Because the CoC Program Competition uses *e-snaps*, registration at Grants.gov is <u>not</u> required for project applicants.

E-snaps is available at https://esnaps.hud.gov/grantium/frontOffice.jsf. See the resources section for further guidance. Project applications with all attachments must be submitted electronically in *e-snaps* for consideration for the FY2022 CoC Program national competition. Applicants must keep a copy of the Submission Summary form from the CoC Project Application before closing their internet browser after the CoC Project Application has been submitted in *e-snaps*. This is the Applicant's receipt of submission and proof of compliance with the application deadline.

The CoC may not give funding consideration to any project whose application is determined to be late and that is unable to provide the CoC with a record of submission that verifies the Project Application was submitted prior to the application deadline date and time.

Submittals
Submit via e-snaps (HUD online application system):
- Applicant profile, with attachments
- Project application for the correct funding source, with attachments

Submit via Google Drive folder
- Signed Project Applicant Assurances
- Preparation and Performance Narrative
- New Project Impact Statement
- DV Narrative Supplement, if applicable to the project
- PDF of submitted project application in *e-snaps*, including attachments
- <u>For new applicant agencies only:</u> Threshold Review documents. New applicant agencies are those which are not current direct recipients of HUD CoC funds in the River Valleys CoC region.

Timeline

New Project Applications are due by <u>**4:00pm on Tuesday, August 30, 2022**</u>. Applicants with extenuating circumstances must communicate with the CoC Coordinator as early as possible before the deadline to request an extension. No extension will be allowed beyond noon on Thursday, September 1, 2022.

Please review Section F to identify timelines for making application final corrections in *e-snaps* after project selections.

F. Selections and Award Notifications

River Valleys CoC Local Competition

The River Valleys CoC Performance Review and Rating Committee (or a non-conflicted subset of the Committee) will review renewal project performance data and documentation in September 2022 using the CoC Project Rating Tool.

On or before September 12, 2022 applicants will be notified in writing of project acceptance/rejection, any funding changes, project score, project rank, Tier 1/Tier 2 status (if applicable), and source of funds for the project (e.g., Unsheltered Set-Aside).

The notification will also include any required changes applicants must make in *e-snaps* to meet project quality thresholds. All corrections in *e-snaps* must be made and the *e-snaps* project application resubmitted by:

- 4:00pm on Thursday, September 22 for projects with funds from the Regular CoC NOFO, and
- 4:00pm on Thursday, September 29 for projects with funds from the Special NOFO.

These final e-snaps deadlines also serve as the final deadline for letters of commitment described in the New Project Impact Statement.

HUD CoC Program National Competition

After receiving all CoC-level applications for the two NOFOs described, HUD will conduct a threshold review of ranked projects for all CoCs that submit the CoC Consolidated Application by the application deadline. Projects and applicants that do not meet threshold eligibility and capacity requirements will be rejected. HUD may issue more than one conditional funding announcements, which have generally occurred between January and March following the CoC Collaborative Application deadline. HUD will score the CoC Application portion of the CoC Collaborative Application as well as individual project applications in accordance with the criteria set forth in the applicable NOFOs.

Projects with rental assistance, leasing, or operations may be adjusted by HUD during the review process to reflect changes in Fair Market Rents (FMRs) for the project area.

Following the evaluation process, HUD will notify successful applicants of their selection for funding. Notification of project awards will be posted on the HUD website and distributed via

the HUD Homeless Assistance Listserv. HUD will notify all other applicants, whose applications were received by the deadline, that have not been chosen for award by email. Award information will be sent by mail to the authorized representative(s) named in *e-snaps.*

G. Resources

Resources are available to assist project applicants with both Local Program Competition and national competition processes. These resources include:

River Valleys Continuum of Care Resources and Technical Assistance
- All Local Competition guidance and materials are posted on the [CoC Local Competition page](#) of the website. General notifications are distributed via the CoC list serv as well. Sign-up for the listserv is available at the bottom of each CoC web page.
- Applicant Information Session – Thursday, August 4 at 1:00pm via Zoom. [>> Register](#)
- Technical Assistance Office Hours – August 11 and 12 via Zoom, with access from the [CoC Local Competition page](#) of the website.
- E-snaps Lab Time – August 19 and 26 via zoom, with access from the [CoC Local Competition page](#) of the website.
- For other questions regarding this Call for Projects, please contact CoC Coordinator Jennifer Prins at jennifer.prins@rivervalleyscoc.org.

HUD Resources and Technical Assistance
- [Notice of Funding Opportunity Continuum of Care Supplemental to Address Unsheltered and Rural Homelessness (FR-6500-N-25S)](#)
- [Notice of Funding Opportunity for FY2022 HUD CoC Program Competition (FR-6600-N-25)](#)
- [HUD CoC Program Rule (24 CFR 578)](#)
- [HUD *E-snaps* guides](#)
- Other Training and Resources. Project applicants that need assistance competing the applications in *e-snaps* or understanding the program requirements under the CoC Program may access program resources via the [HUD Exchange](#).
- HUD Homeless Assistance Listserv. HUD may provide Collaborative Applicants and Project Applicants with additional information through HUD websites located at www.hud.gov and www.hudexchange.info and via the CoC Program email-based listserv. To join the listserv, visit www.hudexchange.info/mailinglist. This additional information will not change the selection criteria or selection process in this NOFO but may include items such as updates on the status of *e-snaps* and reminders of impending deadlines. This listserv will also include information only applicable to Collaborative Applicants (not project applicants), and project applicants are encouraged to contact Jennifer Prins if questions arise from list serv posts.
- Other resources will be posted to the [CoC Competition page](#) as they become available.

Funding Summary: 2022 Call for New Projects

River Valleys CoC — Together. Ending homelessness.

Source >	Regular NOFO Competition		Special NOFO Competition	
Application type >	CoC Bonus/ Local pool (reallocated) funds	DV Bonus funds	Unsheltered Set-Aside funds	Rural Set-Aside funds
Max funds available	$119,656^ ^estimated	$184,700^ ^estimated	$2,161,545	$1,977,921
Project types	One-year grants for: Permanent Supportive Housing Rapid Rehousing Joint Transitional/Rapid Rehousing Support Services – Coordinated Entry HMIS	One-year grants for: Rapid Rehousing Joint Transitional/Rapid Rehousing Support Services – Coordinated Entry	Three-year grants for: Permanent Supportive Housing Rapid Rehousing Joint Transitional/Rapid Rehousing Support Services – Coordinated Entry, Outreach, or Other HMIS CoC Planning (Not eligible for new construction, acquisition, or rehab)	Three-year grants for: Permanent Supportive Housing Rapid Rehousing Joint Transitional/Rapid Rehousing Support Services – Coordinated Entry, Outreach, or Other HMIS (May include new construction, acquisition, or rehab. May include expanded service categories and eligibility categories.)
Limitations	Anywhere in CoC region	Must serve persons fleeing domestic violence, dating violence, sexual assault, stalking, or trafficking	Must be integrated into CoC plan to address unsheltered homelessness	May serve only rural-designated counties of CoC region (see map) Must be integrated into CoC plan to address rural homelessness
Priorities	Specific priorities by application type, geography, and project type on following page. General preference for 1) projects that integrate health services for participants and 2) housing projects that incorporate rent assistance or services from non-CoC sources.			
Important due dates	Notice of Intent to Apply – 4:00pm August 17, 2022 Local Competition Application – 4:00pm August 30, 2022 Final National Competition App. – 4:00pm September 22, 2022		Notice of Intent to Apply – 4:00pm August 17, 2022 Local Competition Application – 4:00pm August 30, 2022 Final National Competition App. – 4:00pm September 29, 2022	
Information & materials	River Valleys CoC Competition web page: https://www.rivervalleyscoc.org/local-competition-for-projects.html			

Funding Summary: 2022 Call for New Projects

PROJECT PRIORITIES
Amended and restated 7/21/22

Source > Application type > Project Type ∨	Regular NOFO Competition		Special NOFO Competition	
	CoC Bonus/ Reallocated local funds	DV Bonus funds*	Unsheltered Set-Aside funds	Rural Set-Aside funds
Permanent Supportive Housing	Priority 1: Projects for Single Adults or Single Youth 18-24 in Olmsted County Priority 2: Single Adults or Single Youth 18-24 in Blue Earth, Steele, or Rice/ Goodhue County areas		Priority 1: Projects in Olmsted County Priority 2: Projects in Blue Earth, Steele, or Rice/Goodhue County areas	Priority 1: Projects in Goodhue, Rice, or Steele County areas Priority 2: Projects in Mower, Freeborn, or Waseca County areas
Rapid Rehousing or Joint Rapid Rehousing / Transitional Housing	Priority 1: Projects for single adults/single youth in Olmsted County Priority 2: Projects for single adults/single youth in Blue Earth, Steele, or Rice Counties	Priority 1: Housing projects in Olmsted, Blue Earth, or Rice/Steele County areas Priority 2: Multi-county projects anywhere else in region	Priority 1: Projects in Olmsted County Priority 2: Projects in Blue Earth, Steele, or Rice Counties	Priority 1: Projects in Goodhue, Rice, or Steele County areas Priority 2: Projects in Mower, Freeborn, or Waseca County areas
Support Services Only - Coordinated Entry	Assessment projects in counties (alone or combined) with at least 40 unsheltered households per year	Navigation projects in areas unserved by a DV navigator	Navigation projects in areas unserved by a navigator Assessment projects in counties (alone or combined) with at least 40 unsheltered households per year	Housing Problem Solving/ Assessment projects in counties (alone or combined) with at least 40 households per year
Support Services Only – Street Outreach			Priority 1: Projects in Olmsted County Priority 2: Projects in Blue Earth, Steele, or Rice/Goodhue County areas	Priority 1: Projects in Rice County Priority 2: Projects in counties (alone or combined) with > 15 unsheltered households per year
HMIS	HMIS projects developed in conjunction with CoC up to 3% of total new project request in any category where HMIS is eligible			

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RURAL-DESIGNATED COUNTIES

For the Special NOFO Rural Set-Aside, the following counties are considered rural: Brown, Faribault, Fillmore, Freeborn, Goodhue, Martin, Rice, Sibley, Steele, Waseca, Watonwan, and Winona.