



POINT IN TIME COUNT CHEAT SHEET

COUNTING PEOPLE IN ES OR TH PROGRAMS...

... that **do not** use HMIS



- **Approach:** Report on total number of stayers in each category based on information in your program records.
- **Count Tool:** Your program records and PIT Report appt.
- **Count Period:** Night of January 22
- **Reporting Tool:** PIT Count Reporting Appointment (15-30 minutes to complete report together with CoC staff)
 - [Schedule 15-minute slot](#)
 - [Schedule 30-minute slot](#)
- **Reporting Period:** Scheduled report appointment January 23 - February 7
- **Key Contact:** [Jennifer P](#) can provide support if needed.
- **Other guides and resources:** [CoC PIT Count web page](#) and [Aggregate report notes form](#) (to help with preparation for the Report Appointment).