

Project Name: _____

Applicant: _____

Coordinated Entry Compliance & Participation

River Valleys Continuum of Care (MN-502)

Instructions

All PSH, RRH, and TH/RRH projects that use HMIS must complete this form. Refer to the Program Entries & Referrals Report in responding to the questions A-C. Please note that the report only indicates potential issues. There may be reasonable explanations for any or all items, including changing household compositions, data entry error, or staff training needs. Please use this as a learning experience and make HMIS updates as necessary to resolve questions.

Questions

A. Program entries occur via Coordinated Entry System (CES)

To ensure projects are serving the households that most need assistance, HUD CoC-funded programs are required to fill vacancies via the local CES. If the Program Entries & Referrals report identified entries that may not have a corresponding CES referral, please explain below. (500 character limit)

B. Referral management & timeliness

CoC CES policy requires timely acceptance of referrals, contacts, and resolution of the referral (whether entering the program or not). If the Program Entries & Referrals report has identified any unresolved referrals over 45 days old for this project, please explain below. (500 character limit)

C. Referrals rejected by program or property management

CoC CES policy requires programs to provide complete eligibility requirements to enable appropriate referrals. In addition, programs that identify as "Housing First" within their CoC Program Application indicate a commitment to eliminate barriers to housing and assist referrals to secure documentation of eligibility after initial acceptance. If the Program Entries & Referrals report has identified any denials for criminal background, rental history, "other", or general ineligibility, please explain on the following page. (1,000 character limit)

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D. Program contributions to effective CES

1. **PIT 2024 List Outreach:** Name of person/people who called assigned participants and made updates in HMIS or communicated with CE Referral Specialist about non-HMIS updates.
2. **CE Data Quality:** Dates that Quarterly CE Data Quality reports were submitted to the CoC's reporting form in 2023.
3. **Case Conferencing:** Name of person/people who participated in CE Case Conferencing for their geographic area in 2023.
4. **Coordinated Entry Committee:** Name of person/people who were members of the CE Committee in 2023.